



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DIPHU GOVERNMENT COLLEGE
Name of the head of the Institution		Dr. Nirab Kumar Sarmah
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03671272317
Mobile no.		7002495978
Registered Email		iqacdgc@gmail.com
Alternate Email		principaldgc@gmail.com
Address		Diphu Government College, Diphu
City/Town		Diphu
State/UT		Assam
Pincode		782462
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ashim Bora
Phone no/Alternate Phone no.	03671272317
Mobile no.	8638068433
Registered Email	iqacdgc@gmail.com
Alternate Email	gunjanpatwari2012@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://diphugovernmentcollege.com/iqac_aqar.php">https://diphugovernmentcollege.com/iqac_aqar.php</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:  
Weblink :

<https://diphugovernmentcollege.com/upload/acalender/1708692762.pdf>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	84	2005	28-Feb-2005	27-Feb-2010

### 6. Date of Establishment of IQAC

08-Feb-2006

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A cleanliness drive (Swachh Bharat)	13-Aug-2018 01	60
Tree Plantation Programme	14-Aug-2018	45

	01	
Orientation program for the newly admitted students.	10-Aug-2018 01	650
Collection of Feedback from students and teachers	21-Dec-2018 06	230

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Regular publication of DGC News letter.

Observed international Yoga Day on 21062018.

Observation of Communal Harmony Week from 19-11-2018 to 25-11-2019.

Orientation programme for new students under CBCS course.

Preparation of prospectus, college routine and academic calendar.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of Prospectus	Achieved
Preparation Academic Calendar	Achieved
Preparation College Routine	Achieved
Orientation programme for new students under CBCS course	Achieved
undefined	undefined
Submission of Documents for AISHE	Submitted
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has a management information system both hardware and software which is not integrated. There is a separate online admission system which manages admission, enrolment, fee payment and identity cards and data of students. Additionally, a separate management system covers financial aspects. A biometric device handles the attendance records of both teaching and nonteaching staff. Departmental diaries are maintained in every department of the college. The library has an Integrated Library Management system

(KOHA) for the issuance of library cards and books to both for teaching faculties and students. Tthe college actively participates in various Management Information Systems (MIS) initiatives, including the collection of admission fee waivers, an online salary MIS, AU portal for online examinations, AISHE portal, RUSA, PMS, National Scholarship Portal, among others. The implementation of the colleges management system has facilitated easy data input.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Diphu Government College is a premiere institution of (Higher Education) offering Under Graduate courses in the hill district of Karbi Anglong accommodating many students of the district having good passing out percentage .The College is running under the academic affiliation of Assam University, Silchar, following the Curriculum strictly prescribed by the University where the college authority has a mechanism through which it entrust the sub-committee for preparation of Prospectus, Daily class time table, academic calendar as prescribed by the parent University. The Central time table is being distributed among the different academic departments for allocation of classes to the teachers and it was done by the respective Departmental Head. On the basis of the time table and courses provided by University, every department formulates their action plan/course plan for the whole year/semester. Various methodologies are adopted for curriculum delivery- the traditional methods of teaching using black board, Power Point presentations, experimentation, demonstration, e-resources, display of walls maps, charts, photographs etc. Seminars and workshops are conducted, and student evaluation is carried out on a regular interval by holding class tests, unit tests , and home assignments etc. For implementation of prescribed curriculum the college provides an up to date and adequate infrastructure facility such as a well stoked digital library, digital classroom, seminar hall, Auditorium, well equipped laboratories and a botanical garden. Field trips are organized to provide the students (Especially from Honours courses) the first hand information and knowledge on the relevant topics from curriculum information . Access to curriculum information has been made easy for students by the following methods: • Uploading of prospectus and timetable in the college website • Uploading of programme outcome such as results and internal marks For effective implementation of the curriculum the College organized meeting of HoDs periodically under the guidance of Principal in the presence of IQAC coordinator to discuss various issues related to academic courses.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Honours	01/07/2018
BA	Pass	01/07/2018
BCom	Honours	01/07/2018
BCom	Pass	01/07/2018
BSc	Honours	01/07/2018
BSc	Pass	01/07/2018
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Honours	01/07/2018
BA	Pass	01/07/2018
BCom	Honours	01/07/2018
BCom	Pass	01/07/2018
BSc	Honours	01/07/2018
BSc	Pass	01/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Field work & Research methods in Geography (practical)/GEOHCC-403	20
BSc	BOTH-604	11
BSc	Plant Ecology & Phytogeography BOTH-402	70
BSc	Sixth Semester	25
BA	EDUH - 602	23
BSc	CHMH-604	8
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Feedback provides ways and means to improve the institutional objective and provides desired results. Moreover, suggestions and comments coming out of the feedback mechanism are used to adopt measures for employee's performances and obtaining successful results. Feedback from the students were collected. The IQAC organizes and collects feedback on teachers and library from the students every year usually towards the end of the academic year. The findings of the feedback were graded in 5 point scale as Excellent, Very Good, Good, Average, Poor. In all situations the survey indicated that the majority of them agreed with the various aspects of the syllabus and curriculum structure of the institution. Feedback from teachers' were also collected and their responses were studied. The classes are regularly monitored by the respective HODs and Principal of the College and feedback outcome is shared with the individual faculty so as to give information about one's strengths and weaknesses. Adequate assistance is provided to improve over the weaknesses for effective teaching related to the curriculum. Teachers are motivated to participate and organize seminars, guest lectures and conferences so that they can improve their skills in the teaching-learning process. The overall feedback obtained is thoroughly examined and the major findings are being communicated to the authority. Suggestions and comments if any were taken into consideration for all-round improvement of the College. Many of the issues were placed in several meetings between authority and staff as well as periodical meetings of the respective Departments. Attempts were made to take actions on the resolutions coming out of the meetings.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	UG	300	925	745
BSc	UG	60	241	170
BCom	UG	60	210	150

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2018	1065	0	90	0	0

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
90	90	8	4	3	12

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Diphu Government College has a good mentoring culture not only in academic field but also in other essential fields. The teachers are ever ready to guide and counsel their students may it be academic or personal issues. Students get a free environment to discuss their learning difficulties with teachers through direct communication whether in the classroom or in the concerned department. Moreover, students can collect teachers' contact number and if necessary, they can contact and communicate the teachers to discuss their problems. Both curricular and co-curricular activities are considered important to guide the students. Students are also mentored in case of discipline, regularity, higher studies, employment, entrepreneurship, etc. The college has a NSS and NCC wing under one teacher-in-charge in each. The teacher-in-charge guides the students in every occasion which enhances students' knowledge and experience in different fields. There is a students' union body to which its members have been elected by the bonafide students of the institution every year. Each section of the Students' Body works under one teacher-in-charge who guides them and provides necessary information to do their work in an appropriate manner.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1065	90	1:12

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
78	72	6	0	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil

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### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BA	PASS	6	28/05/2018	30/07/2018
BA	HONOURS	6	28/05/2018	30/07/2018
BCom	PASS	6	23/05/2018	30/07/2018
BCom	HONOURS	6	23/05/2018	30/07/2018
BSc	PASS	6	28/05/2018	30/07/2018
BSc	HONOURS	6	28/05/2018	30/07/2018
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Diphu Government College has been giving its best for the development of its students in the academic field. Since the college is affiliated to Assam University, Silchar, so as per the university guidelines the College has been doing continuous internal evaluation of students during the semester. There is a provision of 30 marks in internal assessment in each semester, out of which 20 marks for unit test and 10 marks for class attendance. Every department held two unit tests having 20 marks in each paper in every semester and declared the results within at least one week either in the notice board or online in the concerned Whats App group. Question papers for Internal assessment are prepared on the basis of the units discussed in class. Both objective type and essay type questions are put in the question paper in both honours and pass course. Marks on attendance in each subject are calculated as per the university guideline. The college is maintaining transparency in case of internal assessment. There is a provision of attendance for students who appear in unit test and these are kept in the department for record. After the result was declared, teachers discussed problems of students and helped them to do better in the next examination. Student's dissatisfaction is addressed by allowing them to review their answer scripts of the unit tests. End-semester final examination and internal assessment marks constitute summative evaluation. The marks and the attendance percentage of the students are uploaded in the Assam university examination portal.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic Calendar constituting the teaching and examination/evaluation schedule has been announced by the Assam university, Silchar. As an affiliated college, Diphu Government College adheres to this academic calendar. However, Diphu Government college prepare its own academic calendar for every academic session based on the holiday list declared by Assam University, Silchar and it is included in the college prospectus for student's convenience. The academic calendar is circulated in every department of the college.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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UG	BA	PASS & HONOURS	639	308	48.20
UG	BCom	PASS & HONOURS	151	22	14.56
UG	BSc	PASS & HONOURS	85	41	48.23

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	10	0
Major Projects	1095	DST-SERB	22	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Representation of Women: A study of five North-East Indian Writers of Fiction in English	Dr. Kabeen Teronpi	Assam University, Diphu Campus	26/03/2019	PhD

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ASSAMESE	3	Nil
International	ENGLISH	1	Nil
International	PHYSICS	5	Nil

[View Uploaded File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
PHYSICS	1
ENGLISH	4
ASSAMESE	3
EDUCATION	1

[View Uploaded File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	2018	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	0	0	0
Presented papers	0	3	0	0

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
0	0	0	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
First class First in B.A.	Gold medal	Assam University, Silchar	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS NCC	Cleanliness drive	2	72
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Null	Null	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Null	0	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	20

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	CUSTOMISED	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25664	123169	Nil	Nil	25664	123169
e-Books	Nil	600000	Nil	Nil	Nil	600000
e-Journals	Nil	60000	Nil	Nil	Nil	60000
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nil
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### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	24	10	24	0	1	8	5	150	0
Added	0	0	0	0	0	0	0	0	0
Total	24	10	24	0	1	8	5	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nil

**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The colleges infrastructure requirements are directed by a committee called itself. The financial responsibilities are coordinated and determined by the DDO, which is the Principal, in conjunction with the colleges accountant. Due to the absence of a Governing Body until 2023, the majority of works and projects were initiated, built, and finalized directly under the supervision of the Karbi Anglong Autonomous Council. In response to the surge in student enrollment, Diphu Govt. College, a preeminent institution, especially in the Science stream, established a Science Laboratory within the recently built Science Block. The laboratory was designed to facilitate scientific experimentation among students, thereby contributing to the expansion of their knowledge in this field. The college comprises a total of 30 classrooms, of which 04 are equipped with smart boards or projectors, 01 seminar hall features an LCD facility, 06 are laboratories, and all classrooms have reliable Wi-Fi connectivity. A portion of Diphu Government College is automated through the utilization of the KOHA software. It is equipped with the facilities to convert manual library operations into computerized ones, such as switching from a card catalogue to an online public access catalogue (OPA), and switching from a manual circulation card to a smart card, which is an integrated library system that makes use of RFID technology. The college library has implemented an anti-theft system, which has resulted in a significant reduction in the amount of books being taken away by students. The college library is equipped with security cameras and wireless internet access. There are three hostels: one for males, two for girls. When it comes to meeting the requirements of the students who come from every nook and cranny of Karbi Anglong, all three are serving their purposes effectively. In addition, the institution takes great satisfaction in the fact that it possesses a high-quality auditorium hall that is capable of accommodating a significant number of students for the purpose of educational and cultural purposes. In total, there are 24 computers that are operational and have a band width of 150 megabits per second (MBPS) accessible. When it comes to the tasks and responsibilities involved with the teaching and

learning process in the classroom, every single instructor makes use of their own personal laptops. The institution is gradually gaining strength and pace, whether it be in terms of the overall upgrading of the infrastructure of the institution or the overall learning resources of the institution.

<https://diphugovernmentcollege.com/index.php>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	POST MATRIC	248	2454950
b) International	0	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Yoga Day	21/06/2018	49	BISHNU PRAKASH
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	0	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	DETAILS	5	5

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## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	TDC ARTS	ASSAMESE	ASSAM UNIVERSITY DIPHU CAMPUS	MA
2018	4	TDC SCIENCE	BOTANY	ASSAM UNIVERSITY DIPHU CAMPUS	MSc
2018	1	TDC SCIENCE	BOTANY	COTTON UNIVERSITY	MSc
2018	1	TDC SCIENCE	ZOOLOGY	PATKAI CHRISTIAN COLLEGE	MSc
2018	3	TDC SCIENCE	ZOOLOGY	ASSAM UNIVERSITY DIPHU CAMPUS	MSc
2018	1	TDC SCIENCE	PHYSICS	ASSAM UNIVERSITY DIPHU CAMPUS	MSc
2018	1	TDC ARTS	EDUCATION	WOMEN UNIVERSITY, JORHAT	MA
2018	3	TDC COMMERCE	COMMERCE	ASSAM UNIVERSITY DIPHU CAMPUS	MCom
2018	4	TDC ARTS	ENGLISH	ASSAM UNIVERSITY DIPHU CAMPUS	MA
2018	2	TDC ARTS	POL SCIENCE	ASSAM UNIVERSITY DIPHU CAMPUS	MA

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## 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
Civil Services	1

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## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week	Institutional	250
Cultural rally	Institutional	100

Inter College Quiz and Extempore Speech Competition	Inter college	6
Quiz Competition	Institutional	16
Freshers meet	Institutional	440
March past by NCC	Regional	40
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	Nil	Nil
2018	Nil	International	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Diphu Govt. College Students' Union Society Election for the session 2018-2019 was held on 4th February, 2019. The election passed off peacefully. The following were the elected members: Vice President- Sarpangri Ronghang General Secretary- Sarbikhoi Teron Asst. General Secretary- Aphuchong Terang MusicCultural Secy- Himachar Killing Major games secy- Starwelson Ronghang Athletics Secy- Sarlongbi Hanse Minor games secy- Sarpangri Kro Magazine secy- Lotichari Rongpharpi Debating Symposia secy- Merina Teronpi Gymnasium secy- Samuel Phangcho Boys' Common Room secy-Uttam Teron Girls' Common Room secy- Monjir Hansepi Social Service secy- Jinong Engti. CLEANLINESS DRIVE A Cleanliness drive was held at the Karbi Youth Festival ground at Taralangso on 7th March, 2019. They also took out cleanliness drive around the college campus along with the three hostel boarders. FIRST PRIZE FOR NCC DGC UNIT FOR MARCH PAST The NCC DGC Unit secured first prize for march past during 73rd Independence Day during their tenure. EDUCATIONAL TOUR The Students' Union took the college students on Educational tour of the country during the month of May-June, 2019. FRESHERS' MEET The Students' Union also conducted Freshers' Meet for the students and Mr and Miss Freshers was chosen from among the Freshers. COLLEGE WEEK The Students' Union organised the Annual college week during their tenure where various events were held. FELICITATION OF COLLEGE TOPPER The Students' Union also felicitated the topper from the college Monsing Terang. PARTICIPATION IN FOURTH ALL KARBI ANGLONG INTER COLLEGE QUIZ AND EXTEMPORE SPEECH COMPETITION During the tenure of this Students' Union the students were led to participate in the Fouth All Karbi Anglong Inter College Quiz and Extempore Speech Competition organised by ABVP. They also participated in the Third Inter-College Competition RENOVATIONS DONE The Students' Union also was successful in getting the renovations done of the students' parking lot and the basketball court. CONSTRUCTION OF BOYS' TOILET The Students' Union also successfully got the construction done of the new boys' toilet outside the college building. INSTALLATION OF MAST LIGHT The Students' Union got KAAC authority to install a Mast Light at the college field. VISIT FROM ABROAD A visitor from abroad also visited the college during their tenure. DISTRIBUTION OF ITEMS IN THE CAMPUS BY THE GENERAL SECRETARY The General Secy of DGCSUS distributed 20 dustbins around the college campus and dustbins, chess, carom

board, badminton raquets for both the girls' hostels. FIRST DGC CRICKET RUNNING TROPHY The DGCSUS won the First DGC Cricket Running Trophy. QUIZ COMPETITION on 72nd INDEPENDENCE DAY They also organised a quiz competition on the occasion of the 72nd Independence Day. SARASWATI PUJA ORGANISED The DGCSUS organised the Saraswati Puja during their tenure. OPENING OF DGCSUS WALL MAGAZINE During their tenure they successfully brought out the wall magazine of DGCSUS. DONATION OF DUSTBIN BY CHAIRMAN OF DISTRICT TOWN COMMITTEE During their tenure the DGCSUS were able to get dustbins donated by the Chairman of District Town Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Diphu Government College has pinned faith on democratic decision making, decentralization and participative management and this is reflected in sharing of responsibilities among different stakeholders. To facilitate participative management and to decentralize the responsibilities, different committees and cells have evolved over time and they are nominated by the Principal of the College and these function under his guidance. In some of the committees, students representation is encouraged as a part of the decision making process. Practices of decentralization and participative management adhered by the college between 2018-2019 is mentioned below. In 2018, an Internal Complaint Committee was set up in the college to receive and redress complaints on sexual harassment of female employees and female students as per the Sexual Harassment of women at workplace [Prevention, Prohibition and Redressal] Act, 2013. In the same year, a Grievance Redressal Cell was also constituted to mitigate the grievances of the employees of the college. In 2018, a new NSS Office was constructed in the college premise and it was equipped with computer, printer and internet facility. An awareness programme was also organised in the opening day of the afore-said building including the faculty members, staffs and students highlighting the efficacy to develop among themselves a sense of social and civic responsibility, make use of their knowledge in finding out practical solutions to individual and community problems, cultivating competence which are necessary for sharing responsibilities and group living.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<p>The college endeavours to deploy the latest technologies for effective management. Members of the staff are always ready to learn new skills. Short duration skills development courses are organised by the administration to provide on -the- job training. Maintenance and up gradation of computers and introductions of new software packages are regular features. Staff members are trained by rotation and able to keep pace with the multifaceted activities of the college. The laboratory staffs has also been trained in-house to high calibre making them fit for the large number of research projects and education outreach programmes organised throughout the year.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>In order to give students access to books and journals and computers with internet facilities. The numbers of new more specifically new editions of text books are purchased and infrastructure is augmented.</p>
Research and Development	<p>The institution has made a strategy to procure UGC approved journals and GRANT sanctioned under state Government for research purpose. The department hold seminars/conferences/workshops which inculcate research environment.</p>
Examination and Evaluation	<p>All examinations be it end semester or sessional are according to guideline of the affiliating University. However continuous evaluation as well as upliftment of the students, departments hold multiple sessional examinations. All end semester examinations are regulated by the University.</p>
Teaching and Learning	<p>The academic committee prepare ,suggest monitors the activities relating to master class routine , timetable, allocates teaching periods and classrooms to various departments. The teacher in charge (HOD) distribute the lecture and tutorials/practical periods among the department faculty through a consultative process. Individual time table are uploaded /distributed through departmental /college digital platform as well as displayed in the college notice board for the students.</p>

Curriculum Development	College is affiliated under the 'Assam , silchar and are involved in curriculum development. Several faculty members are involved in workshops and seminars conducted by the affiliating university for discussion and feedback on curriculum development and modification. Some faculty members of the department are members of the undergraduate committee of the parent departments in the university and regularly contribute to discussion and interactions held to improve and augment the curriculum. The feedback from such exercises is then utilised to improve classroom teaching in the college.
Industry Interaction / Collaboration	The number of industries being limited in and around the area, so interaction is not as vibrant as it should have been. The career counselling cell arranges regular seminar /workshop regarding career prospects regarding opportunities in various industries. And visit industries during study tour.
Admission of Students	The admission is widely publicised through advertisement in print media and college website. The admission to the UG course is strictly reserved for as per Govt. of Assam norms. Additionally, NCC cadets, Scouts and Guides , etc. through the admission process for the UG course is carried out. However the allotment of honours to students is through departmental process. The admission on merit basis and rules lay down by affiliating university also.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The College is implementing, phase wise, a total Digital access to Teaching and Learning schedule and metrics system. This is to ensure complete systematization of teaching-learning schedule with academic calendar through open source platform(OSS).
Administration	College administration works with departmental head and other committees and are dedicating their effort through E-governance platform. Attendance of teaching and non-teaching staff is through Biometric system. All notice

	are communication through digital platform including college website.
Finance and Accounts	All salaries of permanent employees are disbursed through portal of government of Assam. Major Financial Transaction are through PFMS, NEFT, RTGS.
Student Admission and Support	The entire admission process right from advertisement to final admission is carried out through the online admission portal of college webpage.
Examination	The examination form fill-up is carried out in the online downloaded form from the portal.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Summer School in Basic Sciences at North- Eastern Hill University, Shillong-	1	04/07/2018	24/07/2018	21

793022.				
Orientation Programme at North- Eastern Hill University, Shillong- 793022.	4	04/07/2018	31/07/2018	28
Orientation Programme at Gauhati University, Guwahati.	1	02/08/2018	29/08/2018	28
Orientation Programme at North- Eastern Hill University, Shillong- 793022.	1	20/08/2018	16/09/2018	28
Orientation Programme at North- Eastern Hill University, Shillong - 793022.	1	18/02/2019	17/03/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	90	53	67

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Provision for admissions of eligible wards of employees in all courses. 2. Diphu Govt. College Staff Co-Operative Thrift Society is a registered society that provides loan to all teaching staff of the college at an affordable interest rate and easy payback instalments. Besides the general loan, the society has been providing emergency loan at low interest rate to its member thereby yielding remarkable</p>	<p>1. Provision for admissions of eligible wards of employees in all courses. 2. Diphu Govt. College Staff Co-Operative Thrift Society is a registered society that provides loan to all non-teaching staff of the college at an affordable interest rate and easy payback instalments. Besides the general loan, the society has been providing emergency loan at low interest rate to its member thereby yielding remarkable</p>	<p>1. Govt. of India Scholarship for SC/ST/OBC/Minorities students were awarded through the National Scholarship portal 2. The students are provided with various sports facility viz. football, volley ball, basket ball, gymnasium, table tennis, badminton, etc.</p>

service. 3. Few residential quarters are provided for teaching staff. 4. Each department has a well furnished teachers common room with facilities like Inverter, generator, attached toilet and washroom. 5. A well equipped Gymnasium is available. 6. Adequate parking space is available within college campus. 7. Medical Allowance provided as per norms of the Govt. of Assam. 8. Hill Allowance provided as per norms of the Govt. of Assam. 9. Maternity Leave provided according to the rules of Govt. of Assam. 10. Child Care Leave provided according to the rules of Govt. of Assam. 11. Casual Leave provided according to the rules of Govt. of Assam. 12. House Rent Allowance provided as per rules of the Govt. of Assam. 13. Central digital library of the college provides separate reading space for the faculty and allow borrowing of books. 14. DGC Peace Park cum canteen inside college campus and College Canteen provides separate sitting space for the faculty. 15. The college provides adequate water for washroom and toilets of the teaching staff. 16. The college provides Sports facility for the Teaching-staff. 17. Periodic Medical and Health check up facility is provided for the staff.

service. 3. Few residential quarters are provided for non-teaching staff. 4. The office staff have facilities like toilet and washroom. 5. A well equipped Gymnasium is available. 6. Adequate parking space is available within college campus. 7. Medical Allowance provided as per norms of the Govt. of Assam. 8. Hill Allowance provided as per norms of the Govt. of Assam. 9. Maternity Leave provided according to the rules of Govt. of Assam. 10. Child Care Leave provided according to the rules of Govt. of Assam. 11. Casual Leave provided according to the rules of Govt. of Assam. 12. House Rent Allowance provided as per rules of the Govt. of Assam. 13. Central digital library of the college provides separate reading space for the non-teaching staff. 14. DGC Peace Park cum canteen inside college campus is there for non-teaching staff. 15. The college provides adequate water for washroom and toilets of the Non-Teaching staff. 16. The college provides Sports facility for the staff. 17. Periodic Medical and Health check up facility is provided for the staff.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College practices proper maintenance of cashbook, ledger book, acquaintance register apart from compulsory salary slips, deduction of GPF, GIS, Loan

statements etc. The College has in place provision of internal audit alongside the external audit. The College has been carrying out internal financial audit annually by a chartered accountant appointed by the College authority or by audit committee being set up by the College authority. The College also maintain utilization certificate from the Chartered accountant whenever necessary. The external financial audit is carried out as per the direction and by the auditor deputed by The Office of Director of Audit, Local Funds, Assam, Guwahati-06, from time to time, generally every 3 years. The heads of audit includes the various Bank Accounts, RUSA fund and UGC fund. After receiving the audit report the same is forwarded to the Director of Higher Education, Government of Assam.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	Yes	Director of Accounts and Treasury, and AG	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The IQAC organizes an open house session where the parents, teachers and students participate and express their grievances and a free discussion is held in the session. The parents and students are asked to share their observations regarding curriculum, studies and behavioural pattern of the teachers.
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6.5.3 – Development programmes for support staff (at least three)

Nil
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2018	A cleanliness drive (Swachh Bharat)	13/08/2018	13/08/2018	13/08/2018	160
2018	Tree plantation programme	14/08/2018	14/08/2018	14/08/2018	140
2018	Orientation programme on CBCS course for the newly admitted students	10/08/2018	10/08/2018	10/08/2018	650
2018	Collection of feedback from students and teachers	01/11/2018	01/11/2018	30/11/2018	230

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
0	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Audit, Energy Audit and Green Audit have been conducted by competent authorities. The college has replaced maximum old bulbs and tubes with LED alternatives. The college observes World Environment Day on 5th June annually by organizing various events viz. cleanliness drives, talks, essay writing competition, painting competition, plantation drives etc. with the aim of creating environmental consciousness in the students, office staff and the faculty members.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Physical facilities	Yes	Nil
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	DGC has a prescribed code of conduct for all the various stakeholders i.e., the teachers, students, non-teaching staff etc., however, it is not available in the form of a handbook but it is written down on a board and displayed at the entrance corridor of the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	218
Republic Day	26/01/2019	26/01/2019	153
Communal Harmony Week	19/11/2018	25/11/2018	852
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> <li>• Planting more trees.</li> <li>• Awareness drives during World Environment Day</li> <li>• Cleanliness Drives</li> <li>• Disposal of garbage and e-waste through the third parties</li> <li>• Management of water bodies in the campus</li> <li>• Nurturing/identification/counting of trees and birds in the campus</li> </ul>
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## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

<p>Best Practice - I</p> <p>1. Title of the Practice: Green Campus</p> <p>2. Objective: To Conserve the Green Cover and Increase the Plantation in and Around the Campus</p> <p>3. The Context: DGC campus is spread over a total geographical area of 29.30 acres (87.98 Bighas) out of which 38 comprises green cover. About 85 green cover is planted, and the remaining 15 is wild grown natural vegetation within the campus. The greenery consisting of various luscious plants and trees produces cool and fresh breeze creating both pleasant and refreshing atmosphere in the campus and a sight and scenery soothing to the eyes and the brain. But this luxury of cool and refreshing ambience is at stake due to the unprecedented overall rise in temperature and heat almost all through the year round except during a much shortened winter due to man-made factors such as</p>
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massive deforestation, felling of trees, increased use of one-time-use plastic, automobile pollution etc. Thus, with a view to alleviating this adverse atmospheric condition, DGC has taken up the onus of imbibing the motto "Green Campus Clean Campus." 4. The Practice: Taking care of the existing plants and trees by weeding and pruning them up regularly. Landscaping with trees and plants by upping the plantation drives in and around the campus. Identification of newly planted trees is done by one of the faculty members belonging to Geography Department with the assistance of some students and the gardener of the institution. The maintenance of the Botanical Garden of DGC has been handed over to the Afforestation Range of the Forest Department. 5. Evidence of Success: About 75 large-sized plant species have been identified. The nurturing and maintenance of the green cover have added to the beauty and uniqueness of the natural landscape, a scenic beauty worth beholding. Further, the unmatched, one of its kind Botanical Garden is embellished with a variety of flowering, fruit-bearing and medicinal plants. A small-sized garden of indigenous fruit-bearing trees is also an initiative effort of DGC for future conservation. To top it all, the college boasts of a Peace Park adjacent to the College Canteen affording serene space for rejuvenating during the recesses.

**Best Practice - II**

1. Title of the Practice: Swachh Campus 2. Objective: DGC believes in maintaining clean campus which is a baby step towards promoting the cause of cleanliness nationwide. The college is committed to attaining the objective of Swachh Campus and this goal will be adopted and implemented as the institutional Best Practice for all time to come. To this end, the college consistently undertakes various initiatives to sensitize all the stakeholders towards the cause of developing an ever clean campus in alignment with the vision of Mahatma Gandhi towards cleanliness. 3. The Context: The Prime Minister, Shri Narendra Modi has urged people to fulfil Mahatma Gandhi's vision of Clean India. The initiation of a massive mass movement known as the Swachh Bharat Abhiyan is a step towards creation and attainment of Clean India. Two causes-"Swaraja" and "Cleanliness" in all aspects of human existence were very dear to the heart of Mahatma Gandhi. He dedicated his life towards attainment of Swaraja, so now it's time that we devoted ourselves collectively towards Swachhata (cleanliness) of our motherland starting right from our own DGC. 4. The Practice: Cleanliness Drives in and around the college campus from time to time and procurement and installation of more dustbins (separate for dry and wet waste). The students and all the individuals working in the institution are encouraged to keep the campus clean by refraining from littering plastic bags/wrappers, empty water bottles/cans, all over in and around the college premises. Spittoons and dustbins are placed at strategic locations such as classrooms, common rooms, teachers' common rooms, library, administrative section, canteen, entrance gates etc. to ensure a Clean Campus. 5. Evidence of Success: Spittoons and dustbins are placed at strategic locations such as classrooms, common rooms, teachers' common rooms, library, administrative section, canteen, entrance gates etc. thereby ensuring a Clean Campus. All in all a Clean Campus has become a distinctive practice and a way of life at DGC.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The impartation of value based education for all-round personality development of the learners is the main thrust area of DGC. Apart from focussing on academic excellence through text-books based education, DGC provides facilities

through NCC, NSS, games and sports, educational excursions, field trips and other co-curricular activities like debating, quiz competition, speech competition, literary competition, etc., in its bid to enable the young minds blossom to its full potential thereby improving all-round personality of the learners. The NCC, NSS wings of the college have been successfully implanting the values and spirit of national integration in the vibrant minds of the students. Educational Excursion facilitates a considerable number of students which not only help to broaden the perspectives but also generate and promote a sense of nationalistic approach, unity and universal brotherhood. Students are encouraged to attend Lecture-Cum-Yoga Demonstrations organized by Yoga Committee of DGC. Students have been organizing Teachers' Day celebration, Freshers' Social every year in the college. Celebrations of Swaraswati Puja and Viswakarma (arranged by non-teaching staff) reflect the sense of oneness, equality, belongingness amongst the members of the entire college fraternity. College General Election for office bearers of Diphu Govt. College Students Union Society and running of it ingrain and impress the idea of election procedure, sense of democratic values, leadership, team work and related aspects of the system in the learners.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

The following is the plan of action for the next academic session: 2019-2020 ? To publish Code of Conduct in the form of handbooks and distribute them to all the stakeholders ? To form a committee to monitor adherence to the Code Of Conduct ? To organize professional ethics programmes for students, teachers, administrators and other staff ? To play Patriotic Songs daily at 8.50 AM and 5.20 AM ? To participate in NIRF ? To boost the infrastructure with respect to upgrading the teaching-learning methods by creating more smart-classrooms and procuring other sophisticated instruments ? To hold Faculty Development Programmes for quality enhancement of faculty members ? To facilitate the organizing of talks, workshops and seminars by different departments ? To twin and collaborate with other colleges and organizations for exchange of knowledge/information, culture and other expertise. ? To introduce more add-on courses and activities ? To upgrade the college website incessantly ? To initiate measures for use of renewable energies ? To increase collaborations and sign more MoUs ? To open Digitalized Language Laboratory with recording facility ? To open a couple of classrooms with recording facility for smooth running of online classes in time of emergency and online courses as well ? To continue with the students fest, Youth Conclave ? To form Eco Club ? To acquire Clean and Green campus recognition/awards ? To introduce students Induction Programme ? To form Anti Ragging Committee ? To increase the involvement of the alumni association, parents and civil society for suggestions and measures for the all-round benefit of the learners