



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Diphu Government College
• Name of the Head of the institution	Dr. Nirab Kumar sarmah
• Designation	principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03671272317
• Mobile No:	7002495978
• Registered e-mail	iqacdgc@gmail.com
• Alternate e-mail	diphugovtc@gmail.com
• Address	Diphu Government College, Diphu
• City/Town	Diphu
• State/UT	Assam
• Pin Code	782462
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Assam University, Silchar				
• Name of the IQAC Coordinator	Dr. Ashim Bora				
• Phone No.	09435066327				
• Alternate phone No.	09101259456				
• Mobile	8638068433				
• IQAC e-mail address	iqacdgc@gmail.com				
• Alternate e-mail address	gunjanpatwari2012@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://diphugovernmentcollege.com/upload/aqar/1709026867.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://diphugovernmentcollege.com/upload/acalender/1708692807.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	84	2005	28/02/2005	27/02/2010
6.Date of Establishment of IQAC			08/02/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			0		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Orientation programme on CBCS course for newly admitted students.	
Preparation of academic calendar.	
Preparation of prospectus and class routine.	
MoU on academic exchange between Diphu Government College and Eastern Karbi Anglong College.	
Observation of communal harmony week.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Preparation of academic calendar	done
Preparation of prospectus and class routine.	done
Conduct Green audit, energy audit and environment audit	partially done
Collection of feedback	Done for teachers and students
Conduction of one national/international seminar	not done
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
0	Nil

15. Multidisciplinary / interdisciplinary

Diphu Government College is affiliated to Assam University, Silchar. Assam University has not yet introduced the NEP 2020. As such, the college is still running the courses under the existing Choice Based Credit System. So far as the basic tenets of the NEP 2020 is concerned, the institute is already on the path of welcoming the approach undertaken by the Ministry of Human Resource Development (MHRD), Govt. of India, which is reflected in certain measures which are in practice. The Environmental education, for instance, is being pursued mandatorily by students across all streams in their undergraduate level with the title "Foundation Course in Environmental Studies" which provide a multidisciplinary platform for the students alongwith value addition to their core discipline.

16. Academic bank of credits (ABC):

As Diphu Government College is an affiliated college to Assam University, Silchar, at present it is not registered in Academic Bank of Credits (ABC). However, the college is eager to register in ABC which is of immense importance for the students. In view of the introduction of ABC, the College can develop the necessary infrastructural facilities. As and when the Assam University registers under the ABC to permit its learners to avail the benefit of multiple entries and exit during any programme, the students of the College will also be able to avail of the benefits of the Scheme.

17. Skill development:

Skill development has been one of the thrust area of the college. The existing CBCS syllabus gives the scope to enhance the skill of the students in their respective subject areas through the mandatory Skill Enhancement Course (SEC). The celebrations of various events and festivals, the Institution initiates various programmes which inculcate and foster the values of universal brotherhood, national integration, communal harmony and personality development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has been trying its best to integrate Indian Knowledge system as part of the holistic development of the students. Teaching is carried out mostly in bilingual manner with Assamese and English. Lectures are given by the faculty members in both the languages and in evaluation of examination answer scripts same procedure is followed. Teachers also use the Hindi language to convey and talk to students apart from the native Assamese language. The college offers students Assamese, Bodo as subjects in UG courses. The syllabus in Assamese, Bodo, English, Economics, Education, Philosophy and Political Science is laced with topics dealing with indian culture and tradition. In line with the International Yoga Day, the college also organizes it in a befitting manner encompassing all the faculties and students which is celebrated with active association with Art of Living Kendra, Diphu. Each year, cultural events and rallies are organised during Annual College Week function where various Indian culture, tradition and knowledge system are nicely showcased with active participation of students. The participation of students across various cultural/religious/ethnic backgrounds promote the preservation of traditional art and culture and give the opportunity for intercultural mingling and assimilation. The magazines published by the different departments, the college students union and other forums has articles in Assamese, Bodo, English, Hindi, Hmar, Karbi, etc. The Institution as a part of its best practice promotes regular plantation in the College premise and takes necessary measures to preserve and protect the greenery. The Institution throughout the year celebrates national/international events and popular festivals with the active participation of the students and the teaching community. The programmes undertaken to celebrate such events give the appropriate platform to the students to showcase their talents and explore their hidden potentialities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Diphu Government College has always emphasized on outcome based learning for an effective teaching learning process in accordance with the vision laid in NEP 2020. The course outcomes (COs) for all courses and programme outcomes (POs) are well structured. The evaluation of attainment of COs and POs are a continuous practice and towards this end a formative approach is practiced in the college. Teachers conduct various quizzes, discussions and class interactions to evaluate the COs attainment so that the class teachings are fruitful. This method displays the attainment of knowledge and skills from their performance in the semester

examinations and supporting activities such as seminars, assignments, case study, group discussion, online quiz, mini project etc. These provide strong evidence to the teachers of effectiveness of teaching and learning. The overall stress is on a continuous monitoring so that the graduate attributes of grasping the domain knowledge in the relevant discipline, capability of analyzing problems and identifying complex problems using the knowledge acquired defining solutions for complex problems are appropriately acquired.

20.Distance education/online education:

Diphu Government College is the venue for Indira Gandhi National Open University (IGNOU). The College provides necessary infrastructural facilities, faculties and staff to these distance learning centres for smooth academic functioning. IGNOU offer a number of UG, PG and Diploma/Certificate Courses for the students who are unable to pursue in-campus university courses due to family obligations and financial constraints. However, the college does not run any distance learning UG course as the affiliating University is yet to launch education through distant mode. During the period of COVID-19 outburst, repeated lockdown severely affected the teaching learning environment of the College. But this period has opened a new dimension to our conventional mode of teaching by introducing the technology and platform of online classes through Google Meet, Google Classroom, Zoom, Cisco Webex, You Tube, etc. Imparting online classes resulted in the recovery of academic loss suffered by the students to some extent and gave them the opportunity to interact with the teachers in virtual mode. Keeping this in view, a blended teaching model was devised in which offline and online - both modes of imparting classes were simultaneously practised to reach out to all students.

Extended Profile

1.Programme

1.1 35

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1123

Number of students during the year

File Description	Documents
Data Template	View File

2.2

447

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

427

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

93

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

78

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	35
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1123
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	447
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	427
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	93
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	78
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1	31
Total number of Classrooms and Seminar halls	
4.2	47
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	10
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1Diphu Government College follows the guidelines of the Assam University Silchar (Central University) for all types of curricular aspects. Assignments and seminars - The students were evaluated by allotting assignments through blended mode during 2021-22. Class tests -formative test were conducted at the completion of each unit organized by each department. Assessment -evaluation process of the affiliating University are periodically participated by the teaching faculty. Implementation: 1. Students friendly infrastructure: the college provides an up-to-date and adequate infrastructure facility such as digital library, interactive digital board, smart class room etc. It is pertinent to mention that there are three digital smart classes in our college namely; F-9, F-24 and G-5. There are modern white boards in almost all the classrooms making classroom curriculum transaction more effective. In order to ensure effective curriculum delivery the regularity of the teachers was maintained through Biometric Punching Chamber which has been installed on 1st

July 2012. There are Interactive Conference Hall, well equipped laboratories, a botanical garden and a biotech hub for implementing the course curriculum provided by the university. 3. Parent-teacher meet: parent-teacher meetings are held at regular intervals for building up the bonding between communities for better achievement of the curriculum development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Diphu Government College follows Academic calendar prepared by Assam University, Silchar in each of the Academic session been the parent University. For the smooth functioning of the academic activities the Head of the department along with their departmental colleagues become responsible for the conduct of continuous Internal evaluation. All the Internal evaluation is maintained department wise for continuous internal evaluation. The principal take initiative in all the academic matters. The HoDs plays a major role in allotment of classes, course and other activities, like group discussion, workshop, internal examination departmental seminars etc. are conducted on regular basis be it online or offline as the institutions switch on to blended form of learning. Course completions of every department are looked after by the semester monitoring Committee. Students' feedback reports taken and evaluated by the Teaching - learning and evaluation cell of IQAC in the college. Necessary suggestions and measures are given to the students for their improvements. The process goes on and on for all academic sessions.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

29

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics: efforts have been made to orchestrate awareness amongst students on various cross-cutting issues: usually there used to be more crosscutting issues relevant to Professional ethics but due to sudden outbreak of pandemic physical meetings were avoided. The global pandemic brought total lockdown by governmental authorities led to suspension of academic activities that prevented students and teachers from attending their place of learning therefore online curriculum delivery became the only available option for these educational organizations to resume their services during the lockdown. Donations/contributions were sought from all the employers; all the teachers contributed some amount to distribute relief to the affected people and stranded people. There were many teachers who lent out help individually to the needy. The most important concern of human values during this period was not monetary needs but foods as eatable things became scarce even when people had

money as there were no foods available. Gender: there are many subjects that are addressing the gender issues like Education, History, Political Science Literary texts in English which highlight gender equality and disparity. Environment and sustainability: An environmental study (EVS) subjects is compulsory from 2nd semester. There are special Environmental subject in Education C- 601 in Education Honours highlighting about environmental awareness, environmental degradation, education for environment and sustainable development.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

182

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

840

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

336

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Diphu Government College works for the progress of its students and their prime importance is always being focussed. Various departments enrol students in honours course considering their merit and performance in departmental entrance test. Since the college is affiliated to Assam university, Silchar so it follows the university guidelines and procedure in connection with internal assessment. The unit test question papers are prepared by the department itself on the basis of the units already discussed in the class. The tests are held as per the university examination rule. The result is declared within one week and marks are sent to the university as when asked by the university. As the session 2020-21 was unfortunately Covid-19 hit period, so there was a disruption in the normal academic period and procedure during that time. As per the order of the government, online classes started. Each and every department started taking class through Google Classroom, Google meet, Whatsapp group etc. Some departments hold unit tests through whatsapp group, google form and some departments asked for home assignments as a part of internal assessment. In the later period of 2020 and initial period of 2021, by maintaining Covid-19 SOP practical classes and examinations.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1187	93

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There are projects in various departments for the students of different semesters. Students conducted various field studies / survey (Assamese, Education) as per the syllabus. Various national and important days were observed like Republic Day, Independence Day, Teachers' Day, Tithi of Sankar Dev (Assamese) etc. Various practical sessions were conducted by students in well-equipped laboratories like Chemistry, Physics, Botany, Zoology, computer Lab (Commerce), Education Lab (Education) etc. Various departments have their own departmental wall-magazines (Assamese, English) in which students contributed their literary activities and articles relating to their subjects. Seminar, group discussion etc. were organized in the class to enhance students' knowledge on different subjects. Remedial classes were held by some department (History). Dissertation along with viva-voce is an integral part of various departments (Assamese, Chemistry). Special lecture, departmental seminar were organized in some department (Assamese).

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Teachers of Diphu Government College use different ICT enabled tools for enriching students with knowledge and participation. Teachers use projectors, laptops, desktops, smart board etc. for making teaching-learning more fruitful and more understandable. Teachers use whats app groups, Google Meet, zoom, Google Classroom etc. for making teaching learning more effective. Different reliable sites are used by for enhancing students' knowledge. Both teachers and students take the benefit of the digital central library of the college which is accessed to the internet. Teachers organize lectures, seminars, talks in the conference hall as it is equipped with projector. Students are encouraged to use PowerPoint for relevant subject.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

93

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1472

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Diphu Government College holds examinations whether unit test or session end test as per the guidelines and order of its affiliating university. There is an internal assessment procedure which is done through unit test and attendance. Two unit tests are held in each semester having 20 marks for each and attendance is calculated from each semester having 10 marks. The college follows a transparent policy in case of internal assessment. Prior notification is given regarding holding of unit test in the departmental notice board and sometimes shared in the concerned whatsapp group. Attendance is taken from those who appear in the test. After declaration of results, students can visit the department and discuss their problems. These unit test and attendance marks are sent to the university as and when asked for. This is confidentially treated as these are added to the final examination marks. If students have any examination related grievances they can approach the concerned department faculties or if necessary then they can discuss with the head of the department.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The continuous evaluation of students is carried out by the college through unit tests, class attendance, assignments, seminars etc. as per the guidelines of the affiliating university. The Examination Cell of the college carries out the task of conducting the internal assessment and uploading the results of the same in the university portal. The students are informed to check their marks by logging in to their respective student portal. Queries of students, if any, are discussed by the faculty members, HODs, and the Examination Cell attentively. The Examination Cell cooperates in all such activities with the respective departments for quick action. The Examination Cell helps students with their grievances and queries related to results, correction of internal examination marks, practical marks, laboratory activities, project-related works, etc., and other academic matters. Matters requiring further attention are forwarded to the Controller of Examination of the affiliating university. The Examination Cell gives special attention to grievances related to receipt of marksheets and certificates from

the university. Every effort is made to deal with the examination related grievances in a transparent, time-bound and efficient manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Since Diphu Government College is affiliating to Assam University, Silchar therefore the course/syllabus is framed by the concerned university. The faculties discuss the programme and course outcome and transfer the knowledge to the students of the concerned department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Teaching, learning and evaluation is a continuous process covering the entire course of study. A variety of parameters determine the evaluation of the attainment of programme outcomes and course outcomes. Attendance is one such important parameter which carries 10% marks in internal assessment. Students are required to maintain a minimum of 75% attendance in each paper of their courses. Regular tests and assessments are held to enhance the student's knowledge of subjects. The internal Assessment and Semester End assessment are designed on the basis of PO, PSO & CO's defined for each course. The laboratory works determine the assessment of practical skill of the learners. Further evaluation of the outcomes achieved by the students is monitored through project works and seminars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

282

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://diphugovernmentcollege.com/igacdashboard.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

11

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Diphu Government college one of the pioneer institution of Karbi Anglong District has undertaken various activities for quality enhancement of the college as well as area surrounding institution. The institution through its various units like NCC, NSS, WEC, Arts society, DGCCS, DGCPS, Education forum along with its various departments have undertaken many motivational and awareness programs for the students as well as for the society such as observation of international human solidarity day and national voters day. Communal harmony week was also observed by the NSS volunteers, NCC cadets, students, office staff and the teachers of the college The NCC cadets attended CATC camps at various places of the state, undertook swatch bharat abhiyan wherein cadets took out cleanliness drive in and around the

college campus. Besides the NCC cadets, NSS volunteers and various other students and teachers participated in international yoga day, independence day and republic day parades. NCC cadets also undertook CSR initiatives to clean statue and water nbodies in and around Diphu town and many more such awareness programs healthy and hygienic environment, generating the spirit of social responsibility towards environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

300

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The provision of appropriate learning settings to students is crucial for their academic achievements. As a result, the institution places a high priority on having a sufficient number of classrooms- thirty (30) in total. Having enough classrooms can have a significant impact on the quality of education students get, from decreasing congestion to establishing a conducive learning atmosphere. The students have access to a good number of laboratories- six (06) in total—so they can have a hands-on experiment. Through practical experimentation, laboratories are essential for improving students' comprehension of scientific ideas. These areas offer a hands-on learning setting where students may put their theoretical knowledge to use and hone critical skills. Students can significantly benefit from having access to well-equipped laboratories in both their academic and future professional endeavours. In the current digital era, students must have access to computers and other technology in order to succeed academically. The college's initiatives to expand the number of computers available to students demonstrate its dedication to giving everyone an equal chance to succeed in their academic endeavours. By placing a high priority on computer accessibility, the school is making sure that every student has the tools necessary to succeed academically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to the college's cultural events, students take part in the Karbi Youth Festival. The college always involve students in cultural events and programmes. Every form of sports enthusiast congregates on the field in front of the college's football field, and cricket pitch in the rear of the building, besides the basketball court. The students play games, both major and minor. The field is also utilized for march-past and NCC drill practice. This adaptable area serves as a focal point for a range of sporting events and contests, drawing in both students and teachers. The field is a bright and active place for sports enthusiasts to congregate and enjoy their favourite activities, whether they are competitive or friendly games. Students at the college can nevertheless take part in sporadic yoga programs, such as those held on International Yoga Day, even if there may not be a designated yoga centre on campus. Students can learn about and practice yoga through these programmes, which enhances both their physical and mental health. The college's yoga sessions are a great resource for students who want to add mindfulness and relaxation to their daily routines, even in the absence of a permanent facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software - KOHA
- Nature of automation (fully or partially) - Partially
- Version - Customised
- Year of Automation - 2015 December

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.5	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
365	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	

Partial automation has been achieved with the implementation of the KOHA software in the Central Library of Diphu Government College. In addition to the possibility of converting its processes from manual to computerized, the library also provides the opportunity to transition from a card catalogue to an online public access catalog (OPAC) and from manual circulation cards to an integrated library system that makes use of RFID technology. In addition to providing access to internet, the college library also has CCTV surveillance cameras. Wi-fi connectivity available in all classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

47

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The principal plays a crucial role in supervising the maintenance and utilization of college infrastructure to guarantee a productive and pleasant learning environment for students. Engaging in collaboration with instructors and office personnel facilitates the efficient administration and utilization of resources including laboratories, libraries, and sports facilities. Collectively, they collaborate to guarantee that all facilities are properly maintained and easily available for the advantage of the college community. In order to maintain and utilize physical, academic, and support facilities such as laboratories, libraries, sports items, computers, and classrooms. The principal ensures the appropriate allocation of tasks among the staff, who in turn fulfil their responsibilities consistently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

274

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

34

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

57

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

17

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students union 2021-22 of the Diphu Government College worked wholeheartedly for the students. They started the office in the month of February, 2021. The DGCSUS had organized different activities during their tenure, led by the Vice-President Miss Elbina Teronpi and General Secretary Mr. Krishna Rongpi, which are listed below:

a) Cleanliness drive at Taralangso, Karbi People's Hall after Karbi Youth Festival, 2021 as well as the College campus in collaboration with the three hostels of DGC.

b) Distribution of Hand Sanitizers and Face Masks to students during the COVID-19 PANDEMIC.

c) Lending help during the ONLINE ADMISSION for TDC students and successfully getting the seat capacity increased by KAAC authorities.

d) FRESHERS' MEET, 2021 was conducted successfully.

e) Secured 2nd position in INTER COLLEGE COMPETITION, organised by Karbi Loh-Charli Jutang Aterank (KLJA) held at Dentaghat.

f) QUIZ COMPETITION organised in College.

g) BIRTH ANNIVERSARY OF LT.Khorsing Terang and DEATH ANNIVERSARY OF Ru Samsonsing Ingti celebrated.

h) Installation of dustbins provided by DIPHU MUNICIPAL BOARD College.

i) WATER FILTER DISTRIBUTED to the three HOSTELS OF DGC.

j) 2 COPIES OF NOTEBOOKS DISTRIBUTED TO College students and also the three hostels.

k) NO COLLEGE WEEK WAS HELD.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of Diphu Government College is to cater to the academic, intellectual, social and cultural needs of the people of the district in general and students in particular. The institution has set up the objectives of providing holistic education to the students to meet the global requirements successfully, to promote scientific ideas and rational use of technological innovation inside and outside the institution. This in fact, help the students to shape and fulfil their dreams and aspirations and to contribute significantly in the society and community. The institution hitherto attempts to provide quality education to various sections of the community in the district. It is indeed a significant impetus of the institution to train the students to face the emerging challenges arising out of liberalization, privatization and globalization. The college is accountable to its various stake holders such as students, guardians, alumni, the parent university, and most importantly, the society at large. The mode of governance in the institution is both participatory and democratic. The day-today administration of the college is undertaken by the Principal and academic affairs are taken care of by the Vice-Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college provides effective leadership which is reinforced in various institutional practices such as decentralization and participative management since all college operations are managed by various committees constituted for academic and non-academic activities. Major committees comprise of teachers, and many include non-teaching staffs, students and library staffs for conducting various functions of the college. Those committees are responsible for college timetable, purchases of books and journals, other purchases, organizing admission, election of the students, election of the students union body, new construction activities or renovation, looking after the welfare of the students, news letter and college magazine committees consisting of teachers and students, cultural committees for organizing various cultural programmes and committees for implementing various national, state level and district level programmes.

The college has set up the Internal Complaint Committee to redress the grievances from the women employees and female students and also a General Complaint Committee for redressing grievances of all staff members of the college.

The Governing Body of the college was constituted on 14th March, 2022 which is the apex administrative authority of the college in order to monitor the academic and other related activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of the perspective plan required a strategic plan of action. One of the plans is to develop the infrastructure of the college to fulfill the requirements and demands to some extent and accordingly the principal of the college take the measurements.

Strategic & Inclusive plan has been prepared by the institution for the development of infrastructure, academic development, extracurricular activities, sports & culture. These targets have been set with exclusive consultation with all stakeholders - faculty and office staff, alumni, management and the local community and Agencies etc.

1. Development of Alumni cell
2. Improvement of Teaching and learning process- installation of smart classes
3. Engagement in curriculum development with University.
4. Development of Library ,ICT and Physical infrastructure/Instrumentation.
5. Creating distance education in reality along with normal education process.
6. Involving with community for overall development of college & knowledge sharing
7. Building Rapport / MOU with nearby educational institutions /Schools/Villages for knowledge exchange
8. Renovation of Auditorium hall and subsequently implemented.
9. A New Science block is build for the Department of Chemistry

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies:- The College has formulated various policies like academic policy, examination policy, anti-ragging policy, etc. For the effective functioning of the institutional bodies.

Administrative setup:- The College is under Higher education Department of Assam. The governing body of the institution

comprise of the president who is government nominated and other positions as reflected in Government guideline, as secretary, government nominee, teacher representative, non teaching staff librarian, students guardian etc. .

The college is affiliated to Assam University, silchar whose rules are followed for all academic purposes. The principal is the highest authority looking after administration and academic matters. The position of head of the department (HOD) is to ensure smooth running of departments.

The IQAC works with the assistance of various committees to ensure the effective functioning of the institution.

The office of the principal comprising a head assistant, senior(UDA) and junior(LDA) assistant, grade IV employees .

The college has a Library consisting of the librarian, assistant Librarian and other staff members.

Procedure for appointment & service rules :- UGC and state government norms (Assam Government AHE.154/2021/108 14th March 2022)are followed for appointment of employees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Provision for admissions of eligible wards of employees in all courses.
2. Diphu Govt. College Staff Co-Operative Thrift Society is a registered society that provides loan to all teaching and non-teaching staff of the college at an affordable interest rate and easy payback instalments.
3. Few residential quarters are provided for teaching and non-teaching staff.
4. Each department has a well furnished teachers common room with facilities like Inverter, generator, attached toilet and washroom.
5. A well equipped Gymnasium is available.
6. Adequate parking space is available within college campus.
7. Medical Allowance provided as per norms of the Govt. of Assam.
8. Hill Allowance provided as per norms of the Govt. of Assam.

9. Maternity Leave provided according to the rules of Govt. of Assam.

10. Child Care Leave provided according to the rules of Govt. of Assam.

11. Casual Leave provided according to the rules of Govt. of Assam.

12. House Rent Allowance provided as per rules of the Govt. of Assam.

13. Central digital library of the college provides separate reading space for the faculty and allow borrowing of books.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**The Annual Self-Appraisal Reports from the teaching staff are**

collected annually by the IQAC of the college in a proper format. The IQAC also collects departmental report. Along with all these the feedback adequately reflect the performance. Moreover, at the time of promotion for API score, filled up self-Performance Appraisal format prescribed by UGC is evaluated by IQAC and the subject experts of the screening committee nominated by the Assam University. These formats are then certified by the principal of the institution and are required to send to the office of the Director of Higher Education, Govt. of Assam for the placement and promotion of the teachers under Career Advancement Scheme(CAS). For non-teaching employees, Annual Confidential reports are certified by the Principal and are required to send to the office of Additional Director of Higher Education, Karbi Anglong Autonomous Council(KAAC) for their placement and promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College practices proper maintenance of cashbook, ledger book, acquaintance register apart from compulsory salary slips, deduction of GPF, GIS, Loan statements etc. The College has in place provision of internal audit alongside the external audit. The College has been carrying out internal financial audit annually by a chartered accountant appoints by the College authority or by udit committee being set up by the College authority. The College also maintain utilization certificate from the Chartered accountant whenever necessary. The external financial audit is carried out as per the direction and by the auditordeputed by The Office of Director of Audit, Local Funds, Assam, Guwahati-06, from time to time, generally every 3 years. The heads of audit includes the various Bank Accounts, RUSA fund and UGC fund. After receiving the audit report the same is forwarded to the Director of Higher Education, Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College follows the strategies for mobilization of fund and optimal utilization of resource as decided by the college authority as per Government rules. The College authority has submitted various proposals for the development of infrastructure of the College from time to time to the Government of Assam as well as RUSA. The College classrooms are provided for holding various departmental examinations, competitive examinations on holidays and for such examinations of substantial number have been collected over the years. The College campus and auditorium are utilized by the College fraternity as well as Government and non-government organization as per requirement for holding different activities like awareness programme, election training, distribution of Banikanta Kakati award, College alumni meet etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The internal Quality Assurance Cell (IQAC) of Diphu Government College was established in the year 2005 as per NAAC guidelines. The function of IQAC as its name indicates, is to monitor the activities of the various units of the College and coordinate among them as well as to make necessary suggestions for further academic development of the college. The Cell is also responsible for making the necessary liaison between the institution and UGC. The details has been described in the uploaded file.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC monitors IT enabled result-oriented pupil centric, holistic techniques of teaching learning process.

- IQAC monitors internal marking in every department and ensures proper holding of sessional examinations. It develops a mechanism as per the rule of the university for proper evaluation and uploading the marks in the given portal.
- IQAC has developed a questionnaire for the evaluation of faculty performance by the students
- The IQAC organizes an open house session where the parents, teachers and students participate and express their grievances and a free discussion is held in the session. The parents and students are asked to share their observations regarding curriculum, studies and behavioural pattern of the teachers.

IQAC Institutional Review System:

- IQAC conducts yearly administrative audit(external) every year through Director of Accounts and Treasury, and AG.
- Feedbacks from students regarding teachers and institutional

performance are taken

IQAC evaluation of learning Outcome:

- Outcome based education has been introduced in the college and the responsibility is entrusted to Academic committee.
- The performance of students in competitive examination like-NET, TET, Civil services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Diphu Government College (DGC), a co-educational institute, established way back in 1964, is the only premier institute in the

vast and hilly districts of East & West Karbi Anglong, Assam. Ever since its foundation, DGC has been faithfully shouldering the onus of providing higher education to women from all sections of society.

In order to safeguard women's dignity, safety and security, DGC established its unit of Women Grievance Redressal and Welfare Cell in 2017. Fortunately till date the college hasn't witnessed any threat to the safety and security of the female students, office staff and faculty members in the campus.

International Women's Day is observed on 8th March every year in the campus celebrating women achievements in various fields and their unique contribution to the society and country at large. Various shows such as flower show, fashion show, go-as-you-like, salad-making etc. are organized on this special occasion followed by a cultural programme.

Both male and female faculty members are given equal duties and responsibilities in the various committees and sub-committees formed for co-curricular and extension activities. The female students are also encouraged to enter the election fray of the Student Union Office Bearers Election.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

DGC has signed a Memorandum of Understanding (MoU) with the office of the Diphu Municipal Board (DMB) for the effective management of degradable and non-degradable waste, especially solid and liquid waste management. Also signed a MoU with Eastern Karbi Anglong College for academic exchange.

The DBM has provided dustbins for both dry and wet waste separately. These wastes are collected regularly. The service of DMB is also extended to the three hostels of the college the non-teaching staff and the faculty quarters as well.

The campus affords clean and tidy sight to the onlookers as all the various stakeholders in the institution are instructed on regular basis to refrain from littering plastic bags/wrappers, empty water bottles/cans, here and there, both in and off the campus. Dustbins are placed at strategic points such as classrooms, common rooms, teachers' common rooms, library, administrative section, canteen, entrance gates etc. to ensure cleanliness in the vicinity of the campus.

Further, Cleanliness Drive from time to time is a common practice in the college with the engagement of both the teaching and non-teaching staff in this positive activity along with the students. For E-waste management too, the College has signed MoU with a third party.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

B. Any 3 of the above

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

DGC undertakes various initiatives to provide an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities.

- The college observes a weeklong Communal Harmony Day from 19th to 25th November every year to promote communal and cultural inclusiveness.
- The harmony day is marked by (i) fund raising initiative (ii) Swachhata Programme.
- Cultural programmes organized in relation to Freshmen's Social, Annual College Week etc., also highlight tolerance and harmony towards cultural and communal diversities.
- Cultural Exchange Programme with other colleges in the district also points towards measures to promote cultural and communal tolerance and harmony amidst diversities.
- Bilingual or multilingual mode of teaching adopted by the

teachers promote Linguistic Inclusiveness thereby facilitating better communication, comprehension and impartation of knowledge to the students.

- The learning capacity of the students from vernacular medium background is boosted by adopting translation method of teaching thereby enhancing their academic performance.
- The students are provided financial assistance through scholarship scheme of the State government; the students belonging to lower income group are offered free admission which helps promote Socio-Economic Inclusiveness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize the students of the institution regarding the constitutional obligations: values, rights, duties and responsibilities of citizens, the teaching staff conducts-

- Regular classes, debate and essay competitions encouraging engagement with the values and principles of the constitution.
- The students are encouraged to exercise their right to vote in the Student Union Office Bearers Election.
- They are urged to revere the national flag and the national anthem not only during the celebration of Independence Day and Republic Day but also all through life.
- Both the employees and the students are encouraged to participate in various social activities such as community service, environmental conservation and awareness campaigns inculcating a sense of social responsibility.
- Celebrations of national commemorative days and events foster patriotism and awareness of constitutional duties and obligations.
- Observation of Gandhi Jayanti instills positive values viz non-violence, self-reliance, and community service enabling the stakeholders to appreciate the ideals embodied in the freedom struggle.
- Observation of Environment Day promotes awareness on eco-

balance.

- Voters' Day observation encourages the students and the employees to be responsible voters.

Say-No-to-Drug Campaigns spread awareness among the students about the fatal consequences of substance abuse.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international commemorative days, events and festivals are celebrated in the campus to inculcate patriotic and socio-cultural values and unity in the members of the institution.

The details of the vents celebrated are described in the uploaded file.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

Title of the Practice: Introduction of Complimentary Systems

Objective: To Strengthen Regular Academic Programmes

The Context: The effort of the college has always been to strengthen the regular academic programmes; this attempt necessitated introduction of complementary systems.

The Practice: Extra classes and tutorials are arranged for students. Basic concepts of various topics prescribed for regular academic programmes are shared in Student Whatsapp Groups by the concerned teachers.

Evidence of Success: Short term free courses (e.g., Assamese Language Certificate Course) are offered to the students. The college runs IGNOU STUDY CENTRE in the campus.

Best Practice - II

Title of the Practice: Adoption of Mechanisms for Internal Quality Checks

Objective: To Improve Institutional Functions

The Context: Improvement of institutional functions requires adoption of a few mechanisms.

The Practice: Conducting Meetings of Teachers-Guardians Association, Alumni Association, College Development Board and various sub-committees.

Evidence of Success: The Teachers-Guardians Association, Alumni Association, College Development Board etc. have been contributing in its effort to heighten the all round quality of the learners, infrastructure etc. Students' Feedback Format has been introduced in an attempt to improve the quality of teaching and impartation of knowledge and wisdom.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The all-round personality development of the students through transmission of value based education is the primary thrust area of DGC.

Together with focussing on academic excellence through text-books based education, DGC provides facilities through student-centric activities such as games and sports, educational excursions, field trips and other co-curricular activities like debating, quiz competition, speech competition, literary competition, etc. These concerted activities and pursuits enable the blossoming of young minds to its full potential thereby improving all-round personality of the learners.

In addition, the NCC, NSS wings of the college have been successfully implanting the values and spirit of national integration in the vibrant minds of the students. Educational Excursions not only help broaden the perspectives but also generate and promote a sense of nationalistic approach, unity and universal brotherhood.

The leadership quality of the students is developed through their engagement in organizing Teachers' Day celebration, Freshers'

Social Meet etc. every year in the college. The knowledge and idea of election procedure, sense of democratic values, leadership, team work and related aspects of the system is impressed in the learners through the College General Election of DGC Students Union Society and running of it.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following is the plan of action for the next academic session: 2022-2023

- To submit SSR to NAAC for the next accreditation
- To participate in NIRF
- To boost the infrastructure with respect to upgrading the teaching-learning methods by creating more smart-classrooms and procuring other sophisticated instruments
- To acquire Clean and Green campus recognition/awards
- To form a committee to monitor adherence to the Code Of Conduct
- To organize professional ethics programmes for students, teachers, administrators and other staff
- To introduce students Induction Programme
- To form Anti Ragging Committee
- To continue with the students-youth festival, Youth Conclave
- To facilitate the organizing of talks, workshops and seminars by different departments
- To twin and collaborate with other colleges and organizations for exchange of knowledge/information, culture and other expertise.
- To carry out more add-on courses and activities
- To upgrade the college website incessantly
- To initiate measures for use of renewable energies
- To increase collaborations and sign more MoUs
- To open a couple of classrooms with recording facility for smooth running of online classes in time of emergency and online courses as well